

# TOWN OF ELROSE NEWSLETTER

September 2024

*September is active  
with students going  
back to school and  
team sports!*

*Please watch for the  
children as they make  
their way to school and  
sporting events!*

*Thank you!*

## **TRANSFER STATION HOURS:**

**Friday 1:00 p.m. to 5:00 p.m.**

**Saturday 10:00 to 4:00 p.m.**

Only Leaves and Grass are allowed at the Composite Site.

**All Tree Branches including Hedges must be taken to the Transfer Station.**

## **REMINDER MUNICIPAL ELECTIONS:**

**Municipal Elections will be held November 13, 2024. Mayor and Council Seats will be all up for Election this year. Nomination Day to have your papers in will be on October 9<sup>th</sup>, 2024. Nomination Forms will be available from September 25<sup>th</sup> to October 9<sup>th</sup>, 2024.**



### Consider running for municipal council

Municipalities are the level of government closest to the people, delivering services that residents rely on every day. **Saskatchewan needs citizens to take on leadership roles as council members** to represent their communities and provide direction on policies, programs and services.

Council members are entrusted to make decisions that directly affect the daily lives of residents, families, local business owners and others in the community.

#### Where to learn more

Learning about your municipality and the roles and responsibilities of a council member will assist you to decide if running for council is the right fit for you.

Scan the QR code or visit [saskatchewan.ca](http://saskatchewan.ca) for information on running for municipal council, including:

- The purpose of a municipality and role of council
- Information on your municipality and council
- Things to consider before running for council
- Responsibilities and responsible conduct of council members
- How to run for council
- Key documents after you are elected
- Additional municipal election resources

[saskatchewan.ca](http://saskatchewan.ca)

### Key standards and values of a council member

- Honesty
- Objectivity
- Respect
- Transparency
- Accountability
- Confidentiality
- Leadership and the Public Interest
- Responsibility



[Saskatchewan](http://saskatchewan.ca)



## Elrose Museum

Save the Date

**September 27, 2024**

**2<sup>nd</sup> Annual Pie Social**

and

**Silent Auction**



**Have you considered running for Town Council?**



**Coming Soon in September, 2024.**

Town Council is happy to report that we will painting Center Lines on all roads that have pavement.

New Radar Speed Signs will be installed. Coming Soon!!!!!!!

### **REMINIDERS:**

**Interest on Utility Arrears** - A penalty of 2% will be added to all Utility accounts outstanding after 60 days in arrears.

**Property Tax Discount – 3% until September 30, 2024** - September is the last month to take advantage of the 3% discount on the municipal portion of your property Taxes.

### **EMPLOYMENT OPPORTUNITY**

#### **Assistant Administrator, Town of Elrose – Part Time**

The Town of Elrose is seeking applications for the position of Part Time Assistant Administrator (approximately three days a week).

The Assistant Administrator reports directly to the Administrator and provides support, in the daily management of town operations, to the Mayor, Council, Administrator and Foreman.

Responsibilities include but are not limited to; preparing monthly utility billing and maintaining utility and tax accounts, accounts payable and accounts receivable, daily receipting and deposits, maintaining records such as cemetery and infrastructure etc..., basic website management, maintaining the front office and dealing with inquiries, concerns and requests both in person and via email.

Candidate should be able to demonstrate:

- Excellent communication and time management skills
- Excellent customer service skills
- Ability to manage multiple tasks effectively and efficiently
- Discretion with matters pertaining to confidentiality
- Strong knowledge of Microsoft office programs
- Experience with Munisoft Software would be an asset but not required.

Start date and wage is negotiable based on experience.

Please submit resume to the Town Office or email to: [townofelrose@sasktel.net](mailto:townofelrose@sasktel.net)

Town of Elrose  
P.O. Box 458  
Elrose, SK S0L 0Z0  
Ph. 306-378-2202

We thank all applicants but only those selected for an interview will be contacted.  
Position will remain open until suitable candidate has been found.

