

**TOWN OF ELROSE
MINUTES OF THE SPECIAL MEETING
HELD IN THE TOWN COUNCIL CHAMBERS
Located at 101 Main Street, Elrose, SK.
Wednesday November 12, 2025 at 4:00 p.m.**

Mayor: Allen McDonald
Councillors: Greg Friesen
Ross Hintze
Kashtin Moen
Martha Tansey
Denise Sweet By phone

Kory Gurski

wm

Appointed Secretary: Wilma Moen

Mayor Allen McDonald called the meeting to order at 4:05 p.m.
Council signed the Waiver of Notice of Meeting to proceed

202/25 Greg Friesen That Council will appoint Wilma Moen as the recording Secretary for this meeting to be held on November 12, 2025.

CARRIED

203/25 Ross Hintze That Council will contract Administrative services from (D W Moen Ranching Ltd) Wilma Moen as Administrator for the Town of Elrose effective date of November 12, 2025. Fees of \$80.00 per hour and \$1.00 per kilometer mileage plus applicable GST. Mayor Allen McDonald and Deputy Mayor Greg Friesen have authorization to sign the Consulting Contract on behalf of the Town of Elrose.

CARRIED

204/25 Ross Hintze That we ratify entering into a contract for Employment with Amber Smith as Administrator in training for the annual salary of \$72,800.00 and further that we reimburse the Town of Kyle \$5,000.00 for training costs. Start Date December 2025. Probation period of three months wage review in six months.
CARRIED

205/25 Ross Hintze That the Mayor and Council have appointed the following people as users for the CAFT Program at Prosperity Credit Union:

Administrator: Wilma Moen
Administrator in training - Amber Smith
Mayor: Allen McDonald
Deputy Mayor: Greg Friesen

CARRIED

206/25 Denise Sweet That the Mayor and Council appoint the following people to have Signing Authority at the Prosperity Credit Union:

Administrator Wilma Moen
Mayor: Allen McDonald
Deputy Mayor: Greg Friesen
Councillor Ross Hintze
Councillor Martha Tansey

All cheques or withdrawals must be signed by the Administrator or in her absence Administrator in Training and one of the following - Mayor or in his absence Deputy Mayor or a Councillor signature with the Administrator. All documents must have two signatures on behalf of the Town of Elrose.

Town of Elrose grants authorization to the Administrator and Mayor to have authorization to have access to online banking to pay bills for the Town of Elrose.

CARRIED


207/2 Martha Tansey That the Mayor and Council appoint the following people that will have Signing Authority at the Royal Bank:

Administrator Wilma Moen or Administrator in Training
Mayor: Allen McDonald
Deputy Mayor: Greg Friesen

Town of Elrose grants authorization to the Administrator or Administrator in Training and Mayor or Deputy Mayor to have authority to access and approve online banking.

208/25 Greg Friesen That we rescind resolution # 195/25-196/25-197/25-198/25-199/25. CARRIED

209/25 Allen McDonald That the time being 4:45 we adjourn. CARRIED


Allen McDonald Mayor


Wilma Moen Administrator

~~October 23, 2025~~
Nov 12, 2025 wm

