

TOWN OF ELROSE
 MINUTES OF THE REGULAR MEETING
 HELD IN THE TOWN COUNCIL CHAMBERS
 November 12, 2019

Mayor: Dane MacDonald

Councillors: Kim Torrance
 Greg Friesen
 Brenda Coben
 Justin Torrance
 Ross Hintze
 Ron Hill

Administrator: Connie Henning

Mayor Dane MacDonald called the meeting to order at 7:00pm.

- | | | | |
|---|-----------------|--|---------|
| 241/19
Agenda | Greg Friesen | That the Agenda being read and additions noted, be approved as presented. | CARRIED |
| 242/19
Minutes | Ross Hintze | That the minutes for the regular meeting of October 23, 2019 be approved as read. | CARRIED |
| The Foreman's Report, and Committee Reports were verbally presented to Council. | | | |
| 243/19
Reports | Justin Torrance | That the reports, having been given and dealt with accordingly, be accepted as presented. | CARRIED |
| 244/19
TTP Tenders | Kim Torrance | That the sealed tender for Roll #4, 412 Main Street, be acknowledged; and further that the tender from Glen Saathoff in the amount of \$2,000.00 be accepted; and further still that the property taxes will commence effective January 1, 2020. | CARRIED |
| 245/19
Correspondence | Brenda Coben | That the Correspondence, having been read and dealt with accordingly, be accepted as presented. | CARRIED |
| 246/19
Bus. Correspondence | Justin Torrance | That the Business Correspondence, having been read and dealt with accordingly, be accepted as presented. | CARRIED |
| 247/19
Financials | Ross Hintze | That the Statement of Financial Activities for the month ended October 31, 2019 be accepted as presented. | CARRIED |
| 248/19
Payment of Accounts | Greg Friesen | That the Accounts Payable Cheques numbered 19592 up to and including 19642 and the online payments totalling \$126,369.78 be approved for payment. | CARRIED |
| 249/19
Table | Brenda Coben | That a new council table be purchased from Bee J's (OP) Office Plus in the amount of \$2,785.00 plus applicable taxes; and further that two 8 foot folding tables be purchased for library programs. | CARRIED |
| 250/19
Letter | Ross Hintze | That the letter from Sohail Haider with regards to surrendering the property located at 103 Main Street be acknowledged; and further that Council will not accept the property until it is returned to a "vacant lot" state by the owner according to all legislation, bylaws, and policies of the Town of Elrose. | CARRIED |
| 251/19
Clinic | Dane MacDonald | That the request from Shirley Brown to help fund a training conference December 5 & 6, 2019 in the amount of \$799.00 plus applicable taxes is acknowledged; and further that the request will be taken to the Joint Ventures meeting in November. | CARRIED |
| 252/19
Xmas Lights | Greg Friesen | That four Christmas pole decorations with brackets be ordered from Dekra-Lite in the amount of \$3,896.00 plus shipping and applicable taxes. | CARRIED |
| 253/19
Curb Stop | Dane MacDonald | That the Administrator contact the property owners with regards to costs for the curb stop replacement at 215-4th Avenue West and further; that an Acknowledgement of Financial Responsibility needs to be signed by property owners prior to any work being done by Town employees or Town contractors going forward. | CARRIED |
| 254/19
2020 Appointments | Ron Hill | That the Appointments, Boards, and Committees for the 2020 year are set and the list is attached to and forms a part of these minutes. | CARRIED |
| 255/19
2020 Rates | Justin Torrance | That the 2020 Council Indemnity and Equipment rates be set as attached to and forming a part of these minutes. | CARRIED |
| 256/19
Contractors | Ross Hintze | That it be the policy of the Town of Elrose to advertise to request tenders for the position of : 1. Janitor/Building Caretaker for the Town Office, Library, and Scout Hut and 2. Caretaker for the Lil Mills Garden; and further that the Administrator begin by posting the advertisements for the 2020 year. | CARRIED |

MINUTES OF THE REGULAR MEETING
HELD IN THE TOWN COUNCIL CHAMBERS
November 12, 2019

257/19 1st reading	Greg Friesen	That Bylaw No. 2018 - 09, being the Official Community Plan, be given a first reading at this regular meeting of Council.	CARRIED
258/19 1st reading	Kim Torrance	That Bylaw No. 2018 - 10, being the Zoning Bylaw, be given a first reading at this regular meeting of Council.	CARRIED
259/19 1st reading	Ron Hill	That Bylaw No. 2019 - 05, being the Development Fee Bylaw, be given a first reading at this regular meeting of Council.	CARRIED
260/19 Adjournment	Kim Torrance	That this meeting adjourn, the time being 11:05 pm.	CARRIED



Mayor Dane MacDonald



Administrator Connie Hennig

TOWN OF ELROSE COMMITTEES

DEPUTY MAYOR : Greg Friesen

COUNCIL COMMITTEES

Dec 1/19-Nov 30/20

Services & Infrastructure

Dane MacDonald

Water, Sewer, Lagoon, Garbage &
Transfer Station, Streets, Sidewalks

Ross Hintze
Ron Hill

Town Planning

Dane MacDonald

OCP/Zoning Bylaw, Building Permits
Economic Development, Lil Mills Garden,
Cemetery, Town Property

Greg Friesen
Justin Torrance
Ross Hintze

Emergency Measures

Greg Friesen

ERP, Protections of Persons & Property
Sask Alert, Elrose/Monet Dr. Clinic

Justin Torrance
Brenda Coben

Human Resources

Brenda Coben

Justin Torrance
Ross Hintze
Ron Hill

Financial

COUNCIL

Audit, Budget, Finances, 5/10 yr Capital Plan

BOARD APPOINTMENTS

Monet Elrose Fire District

Brenda Coben
Kim Torrance

Wheatland Regional Library/
Elrose Library Board

Danny Brown
Brenda Fredricksen
Chris Hopkins

Clearwater Lake Regional Park

Trevor Sothmann

Elrose Monet District Recreation Board/
Elrose Regional Park

Ron Hill
Brenda Coben

Board of Revision (Assessment), Development, & Bylaw Appeals
And For the Town of Kyle

Town of Kyle - Councillors
Dane MacDonald
Greg Friesen
Kim Torrance

Sask Landing Water Pipeline Utility

Justin Torrance
Ross Hintze

2020 Appointments

Auditor		<u>Stark & Marsh LLP</u>
Building Inspector	Residential	<u>Dan Knutson</u>
	Commercial	<u>Dan Knutson</u>
Bylaw Enforcement Officer		<u>Phil Brown</u>
Fire Chief		<u>Ross Oliphant (until March 31, 2020)</u>
		<u>Mark Torrance (April 1 - December 31, 2020)</u>
Pest Control Officer		<u>John LaMarche</u>
Weed Control Officer		<u>Kim Giles</u>
Poundkeeper		<u>Hooves and Paws: Charlotte Williams</u>
Assessment - Board of Revision:		<u>Councillors from the Town of Kyle</u>
Development Appeals Board:		<u>Councillors from the Town of Kyle</u>
Bylaw Appeals Board:		<u>Councillors from the Town of Kyle</u>

COUNCIL REMUNERATION 2020

		2020
Regular Council Meeting:	Mayor	\$150.00
	Councillors	\$100.00
Special Council Meeting:	Mayor	\$150.00
	Councillors	\$100.00
Committee Meetings:		
Less than four hours:	Mayor	\$75.00
	Councillors	\$50.00
More than four hours:	Mayor	\$150.00
	Councillors	\$100.00

Mileage: as per Canada Revenue Agency
 \$0.58/km up to 5,000 km
 \$0.52/km more than 5,000 km
(Car pooling is mandatory for mileage claims)

SUMA Convention:		
3 days maximum of:	Mayor	\$150.00
	Councillors	\$100.00

*Registration and hotel rooms to be paid for by Town of Elrose

Training: Employees and/or Council is paid by Town of Elrose

Meal Allowance:	Breakfast	\$15.00
	Lunch	\$20.00
	Supper	\$25.00

*receipts required

EQUIPMENT RENTAL POLICY

POLICY: The Town of Elrose will allow rental and operating of Town equipment based on the rates as per attached addendum.

PURPOSE: To provide additional services to its taxpayers.

COUNCIL TO: The Council directs the Administrator to bill all rental of Town equipment.

FOREMAN TO: To provide details of rentals to the Administrator for billing.

MACHINERY RATES

The municipal machinery rental rates reflecting equipment and operator for all power units are as follows:

Sweeper & Driver	-	\$100.00 per hour
3 Ton Truck - truck and driver	-	\$100.00 per hour
Tractor – machine and driver	-	\$100.00 per hour
3 point hitch attachments (does not include man or tractor)	-	\$100.00/day
Sewer Clean-out (per employee) (First time is no charge)	-	\$75.00 (office hours) Overtime Rates apply to after office hours/weekends
Gravel	-	Cost per yard plus delivery
Dig hole for cremation	-	\$100.00
The funeral home will contact the office in regards to the closing of the cremation hole. The Foreman will ensure the pathways are clear of snow in the winter.		
Sewer Cage Rental – shared with Eston		
Culverts	-	Cost plus delivery

All rates are at the discretion of council and can change at any time