

**TOWN OF ELROSE
MINUTES OF THE REGULAR MEETING
HELD IN THE TOWN COUNCIL CHAMBERS
Located at 101 Main Street, Elrose, SK.
Tuesday January 13, 2026**

Mayor: Allen McDonald
Councillors: Greg Friesen
Ross Hintze
Martha Tansey
Denise Sweet
Kory Gurski
Absent: Kashtin Moen

Administrator: Administrator in training Amber Smith

Foreman Brian Knorr

Absent: None

Mayor Allen McDonald called the meeting to order at 6:09 p.m.

01/26 Greg Friesen That the Agenda was read and approved. CARRIED

02/26 Ross Hintze That the Minutes for the regular meeting of December 9, 2025 be approved as presented. CARRIED

03/26 Greg Friesen That council goes in camera 6:11p.m. and back in session at 6:14p.m.

Foreman Brian Knorr attended the meeting at 6:33p.m.
Kory Gurski attended the meeting at 6:36p.m.

The Administrator, Foreman, and Committee Reports were verbally presented to council. CARRIED

04/26 Kory Gurski That the Reports, having been given and dealt with accordingly, be accepted as presented. CARRIED

Foreman Brian Knorr left the meeting at 7:00 p.m.

05/26 Ross Hintze That the Financial Statements for the month ended December 31, 2025 be accepted as presented. CARRIED

06/26 Greg Friesen That the Accounts Payable cheques numbered 21790 to 21827, online payments and staff payroll totalling \$140,087.72 be approved or payment. CARRIED

07/26 Ross Hintze That the Town of Elrose enters into an agreement with Red Coat Waste for Recycling for the next five years. CARRIED

08/26 Greg Friesen That we approve Western Sales request for an above ground fuel storage tank. Zoning bylaw 5.9.2(k) discretionary uses. CARRIED

09/26 Denise Sweet That we approve RMB Contracting to attend all Lagoon inspections required by the EPO for an annual contract retainer fee of \$500.00 and an hourly rate of \$50.00. CARRIED

- 10/26 Martha Tansey That the 2025-2026 Appointed Committees & Appointments be approved and a list attached hereto and forming part of these minutes. CARRIED
- 11/26 Martha Tansey That TAXervice, on behalf of the Town of Elrose, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:
Lot 18, Block 9, Plan AR4691 EXT 0, 143213565. CARRIED
- 12/26 Denise Sweet That the Town of Elrose will look into refurbishing the Town of Elrose signs with funds of \$6000 from the Homecoming committee. CARRIED
- 13/26 Greg Friesen That we ratify the hiring of Robert Steffen as a casual public works labourer at the rate of \$22.50 an hour. Effective January 1, 2026. CARRIED
- 14/26 Martha Tansey That Council approves the new Administrator in training to sign all documents pertaining to Town of Elrose operations. CARRIED
- 15/26 Martha Tansey That the wages for the year 2026 be approved as presented. CARRIED
- 16/26 Ross Hintze That we ratify the purchase of 1991 International Heavy Truck for \$23,310.00. CARRIED
- 17/26 Greg Friesen That we approve the building permit as per plans submitted for Russ and Diane McDonald for Block 10 Lots 16, 17 and 25 Plan CX208 CARRIED
- 18/26 Denise Sweet That we send a letter to Russ and Dianne McDonald allowing them to tear down boulevard trees to move their house into the lot. CARRIED
- 20/26 Ross Hintze That pursuant to Subsection 220(1) of The Municipalities Act, the TOWN OF ELROSE appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fiffe Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.
- The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.
- That pursuant to Subsection 221(1) of The Municipalities Act, the TOWN OF ELROSE appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.
- CARRIED

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| 21/26 Greg Friesen | That the Munisoft Quote in the sum amount of \$507.50 for 3 half days of training for Amber Smith and Wilma Moen be approved as presented. | CARRIED |
| 22/26 Martha Tansey | That the Munisoft remote access quote for \$1214.00 be approved as presented. | CARRIED |
| 23/26 Ross Hintze | That the Town of Elrose will renew the Membership for the year 2026 from the Federation of Canadian Municipalities in the sum amount of \$262.57 and decline paying the Invoice for the Travel Fund. | CARRIED |
| 24/26 Greg Friesen | That the Administrator presented to Council the 2026 Administrators Fidelity Bond. | CARRIED |
| 25/26 Kory Gurski | That the Correspondence, having been read and dealt with accordingly, be accepted as presented. | CARRIED |
| 26/26 Martha Tansey | That the next regular scheduled meeting to be held on February 10, 2026 at 6:00pm located at 101 Main Street, Elrose, SK. | CARRIED |
| 27/26 Allen McDonald | That this meeting adjourns at 8:15 p.m. | CARRIED |

Allen McDonald

Allen McDonald Mayor

Amber Smith

Amber Smith Administrator in training

January 13, 2026



[Handwritten signature]

2026 TOE Employee Wages

Hourly

Brian Knorr	\$36.05
Jeremy Knorr	\$25.75
Chris Hopkins	\$25.75
Porna Choudhury	\$26.50
Amber Smith	\$35.00