

**TOWN OF ELROSE
MINUTES OF THE REGULAR MEETING
HELD IN THE TOWN COUNCIL CHAMBERS
Located at 101 Main Street, Elrose, SK.
Tuesday December 9, 2025**

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Mayor: Allen McDonald
Councillors: Ross Hintze
Kashtin Moen
Martha Tansey
Denise Sweet
Kory Gursky
Greg Friesen - Absent
Foreman Brian Knorr
Admin in Training Amber Smith

Council members completed the Annual Declaration Public Disclosure Statement Form 2
Mayor Allen McDonald called the meeting to order at 6:11 p.m.

- | | | | |
|--|---------------|---|---------|
| 210/25 | Ross Hintze | That the Agenda be approved as presented. | CARRIED |
| 211/25 | Denise Sweet | That the minutes of the October 14, 2025 Regular meeting, October 23, 2025 Special meeting, and November 12, 2025 Special meeting be approved as amended. | CARRIED |
| 212/25 | Kashtin Moen | That the reports having been presented and dealt with accordingly be accepted as presented. | CARRIED |
| Council went in camera from 6:39pm back in session at 6:47p.m. | | | |
| 213/25 | Denise Sweet | That we advertise a tender for grass cutting Cemetery for 2026. | CARRIED |
| 214/25 | Martha Tansey | That we set the hourly rate for Dr. Clinic at \$26.50 and casual rate 24.00. | CARRIED |
| 215/25 | Denise Sweet | That we set the salary for the Rec Director at 66,000 annually and a cell phone allowance at 50.00 a month. | |
| 216/25 | Ross Hintze | That we pay Amber 60.00 per month for cell phone use | CARRIED |
| 217/25 | Ross Hintze | That we pay Chris 60.00 per month for cell phone use | CARRIED |
| 218/25 | Ross Hintze | That the Town continue to pay 1/3 of Recreation Director wage. | CARRIED |
| 219/25 | Kashtin Moen | That we accept the Library budget for 2026 as presented. | CARRIED |
| 220/25 | Martha Tansey | That we authorize payment of our share of the Library budget \$16,345.00 for 2026. | CARRIED |
| 221/25 | Ross Hintze | That the Financial report for November 30, 2025 be accepted as presented | CARRIED |
| 222/25 | Ross Hintze | That the Accounts payable numbered 21743-21790 totalling \$145,416.13 and Online payments and e transfers totalling 84,491.87 and Payroll 11,215.73. Further, that we authorize payment of all outstanding bills to the end of December 31, 2025. | |

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CARRIED

223/25 Ross Hintze That the correspondence having been read and dealt with accordingly be filed.
CARRIED

224/25 Kory Gurski Ratify signing the Sask Power Environmental Site Assessment Access Agreement
CARRIED

225/25 Martha Tansey That the Office be closed December 24, 25 and 26, December 24 with pay.
CARRIED

226/25 Martha Tansey Christmas Bonus of \$100 as a Gift Card for six employees from AGT Foods in Lieu of
Christmas party and Cell phone allowance.
CARRIED

227/25 Denise Sweet That we authorize an Administration staff credit card with a 10,000 limit. CARRIED

228/25 Kashtin Moen That Council of the Town of Elrose confirms that the municipality now meets the
following Eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of
Government Relations;
- Submission of the 2024 Public Report on Municipal Waterworks to the Ministry
of
Government Relations;
- In Good Standing with respect to the reporting and remittance of Education
Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure
Statements, as required.

That we authorize the Administrator to send a letter to the Ministry of
Government
Relations acknowledging the municipality now meets all eligibility requirements
to
Receive their Municipal Revenue Sharing Grant. CARRIED

229/25 Martha Tansey That we ratify releasing Mike Filiarult from the waste transfer station Effective
November 30, 2025. CARRIED

230/25 Ross Hintze That we enter into contract with Robert Steffen as Waster Transfer Station Operator
for 22.50 per hour and 20.00 per month cell phone allowance. Effective November 13,
2025. CARRIED

231/25 Kashtin Moen That we ratify Redhead Equipment quote to repair Champion 730 Grader reseal
solenoid caps on valve bank. \$10,802.93. CARRIED

232/25 Ross Hintze That we ratify payment to the Town of Kyle for reimbursement of Administrator training
for \$4984.91. CARRIED

233/25 Kory Gurski That we make a motion to pay the Housing Authority bill in the amount of 858.52.
CARRIED

234/25 Martha Tansey That we make the motion to accept the SAMA maintenance increase from \$25- \$50.
CARRIED

235/25 Ross Hintze That we make a motion to write Leslie Oueleette a letter regarding his tax bills.
CARRIED

Council went in camera at 7:27pm back in session at 7:38pm

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236/25 Allan McDonald That we approve signing authority for the Administrator in training, Amber Smith for Prosperity Credit Union Accounts, Royal Bank Accounts and the CRA Business account.
CARRIED

237/25 Martha Tansey That this meeting adjourns at 7:39pm and the next regular meeting of Council be held on January 13, 2026 at 6:00 p.m.
CARRIED



Allen McDonald



Administrator

