

TOWN OF ELROSE  
MINUTES OF THE REGULAR MEETING  
HELD IN THE TOWN COUNCIL CHAMBERS  
Located at 101 Main Street, Elrose, SK.  
December 8, 2020

Mayor: Dane MacDonald

Councillors: Greg Friesen  
Kim Torrance  
Ross Hintze  
Brenda Coben  
Rob Minogue

Acting Administrator: Cheryl Joel

Absent: Ron Hill

Mayor Dane MacDonald called the meeting to order at 7:01pm.

255/20	Brenda Coben	That the Agenda being read and additions noted, be approved as presented.	CARRIED
Agenda			

256/20	Kim Torrance	That the minutes for the regular meeting of November 10, 2020 be approved as read.	CARRIED
Minutes			

Special Meeting	Brenda Coben	That the minutes from the Special Meeting held on November 28, 2020 be approved as read.	CARRIED
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The Foreman's Report, Admin Report, and Committee Reports were verbally given.

257/20	Greg Friesen	That the reports, having been given and dealt with accordingly, be accepted as presented.	CARRIED
Reports			

258/20	Ross Hintze	That the Correspondence, having been read and dealt with accordingly, be accepted as presented.	CARRIED
Correspondence			
		Rob Minogue attended the meeting at 7:24 p.m.	

259/20	Kim Torrance	That the Business Correspondence, having been read and dealt with accordingly, be accepted as presented.	CARRIED
Bus. Correspondence			

260/20	Greg Friesen	That the Statement of Financial Activities for the month ended November 30, 2020 be accepted as presented.	CARRIED
Financials			

261/20	Kim Torrance	That the Accounts Payable Cheques numbered 20091 up to and including 20128 and the online payments totalling \$173,876.67 be approved for payment.	CARRIED
Payment of Accounts			

262/20	Kim Torrance	That the Town of Elrose will register Mayor Dane MacDonald for the Virtual SUMA Convention to be held on February 7 to 10, 2021 through Municipalities of Saskatchewan.	CARRIED
SUMA Convention			

263/20	Greg Friesen	That the Acting Administrator presented the Fidelity Bond for the year 2020/2021.	CARRIED
2020/2021 Bond			

264/20	Ross Hintze	That the Town of Elrose will renew our membership with Federation of Canadian Municipalities in the sum amount of \$239.20.	CARRIED
FCM Membership			

265/20	Rob Minogue	That the Town of Elrose Council reviewed the Lagoon Compliance Inspection report from the Water Security Agency.	CARRIED
Lagoon Compliance			

266/20	Greg Friesen	That the Town of Elrose will purchase a 40' High Cube Double Ended container for the sum amount of \$9,222.45 including taxes from The Container Guy.	CARRIED
Container			

267/20	Ross Hintze	That Connie Henning will no longer be employed with the Town of Elrose effective November 30, 2020.	CARRIED
Employee			

That the Acting Administrator left the Council Meeting at 8:28 p.m.

268/20	Brenda Coben	That Council hold an In Camera Session at this time. That Council went into In Camera Session at 8:28 p.m.	
In Camera			

269/20	Kim Torrance	That Council end the In Camera Session. In Camera meeting session is concluded and Council Meeting is resumed at 9:07 p.m.	
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Acting Administrator returned to the Council Meeting at 9:07 p.m.

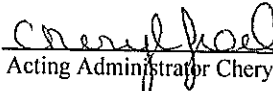


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- 270/20 Ross Hintze  
Appoint Acting Administrator
- That Cheryl Joel be appointed as the Acting Administrator effective December 3, 2020. The Acting Administrator wages are set at the sum amount of \$32.00 per hour.
- CARRIED
- 271/20 Ross Hintze  
Wages
- That the 2021 wages for the Town of Elrose Employees be increased effective January 1, 2020 as follows:
- |                |                      |                      |
|----------------|----------------------|----------------------|
| Shanda Poirier | \$ 21.65 per hour    | \$ 22.75 per hour    |
| Martha Tansey  | \$ 18.02 per hour    | \$ 18.56 per hour    |
| Brian Knorr    | \$ \$4,619.66/Salary | \$ \$4,850.64/Salary |
| Gord Hall      | \$ 20.18 per hour    | \$ 21.18 per hour    |
| Tor Josdal     | \$ 19.00 per hour    | \$ 19.00 per hour    |
- CARRIED
- 272/20 Rob Minogue  
Wages
- That the 2021 wages for the Clinic employees be increased effective January 1, 2021 as follows:
- |                 |                   |                   |
|-----------------|-------------------|-------------------|
| Shirley Brown   | \$ 20.60 per hour | \$ 21.22 per hour |
| Connie Sothmann |                   | \$ 18.56 per hour |
| Martha Tansey   | \$ 18.02 per hour | \$ 18.56 per hour |
- CARRIED
- 273/20 Greg Friesen  
Wages
- That the 2021 wages for the Waste Transfer Station Supervisor, Tor Josdal be increased from \$20.00 per hour to \$21.00 per hour effective January 1, 2021.
- CARRIED
- 274/20 Greg Friesen  
Void Cheque
- That Council acknowledges that cheque # 20124 was voided due to the printing error.
- CARRIED
- 275/20 Kim Torrance  
Hiring/Firing Employees
- That under "Section 111 of the Municipality Act" the Town of Elrose Mayor & Council members reserved the right to hire and dismiss employees. The Administrator or Acting Administrator has no authority to hire or dismiss any employee unless authorized by the Mayor and Council Members of the Town of Elrose.
- CARRIED
- 276/20 Brenda [Coben  
Year End Bills
- That the Acting Administrator has authorization to pay all year end Bills for the year 2020 prior to December 31, 2020 due to year end processing.
- CARRIED
- 277/20 Ross Hintze
- The Council of the Town of Elrose confirms the municipality meets the following requirements to receive the Municipal Revenue Sharing Grant
- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;  
Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;  
In Good Standing with respect to the reporting and remittance of Education Property Taxes;  
Adoption of a Council Procedures Bylaw;  
Adoption of an Employee Code of Conduct; and  
All members of council have filed and annually updated their Public Disclosure Statements, as required;  
and  
That we authorize the Acting Administrator Cheryl Joel to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant.
- CARRIED
- 278/20 Greg Friesen
- That the next regular scheduled Council Meeting to be held on January 12, 2021 at 7:00 p.m., located at 113 4th Avenue West, Elrose, SK.
- CARRIED
- 279/20 Kim Torrance  
Adjournment
- That this meeting adjourn, the time being 9:50 pm.
- CARRIED

  
Mayor Dane MacDonald

December 8, 2020

  
Acting Administrator Cheryl Joel

  
CJ.