

TOWN OF ELROSE
MINUTES OF THE REGULAR MEETING
HELD IN THE TOWN COUNCIL CHAMBERS
Located at 101 Main Street, Elrose, SK.
Tuesday December 12th 2023

Mayor: Dane MacDonald
Councillors: Ross Hintze
Allen McDonald
Martha Tansey
Rob Minogue
Kirston Rouse

Administrator: Cheryl Joel

Assistant Administrator: Shanda Poirier

Absent: Foreman Brian Knorr

Guest Visitor: Brad Alguire

Mayor Dane MacDonald called the meeting to order at 7:04 p.m.

269/23 Ross Hintze That the Agenda being read and be accepted as presented. CARRIED

270/23 Allen McDonald That the Minutes for the regular meeting of November 14, 2023 be approved as presented. CARRIED

The Administrator & Assistant, and Committee Reports were verbally presented to council. CARRIED

271/23 Greg Friesen That the Reports, having been given and dealt with accordingly, be accepted as presented. CARRIED

Brenda Fredrickson and Reta Marchand attended the Council Meeting at 7:26 p.m.

Gave a verbal report on the Elrose Regional Library.

Brenda Fredrickson and Reta Marchand left the Council Meeting at 7:50 p.m.

272/23 Greg Friesen That the Correspondence, having been read and dealt with accordingly, be accepted as presented. CARRIED

273/23 Ross Hintze That the Elrose Volunteer Fire Brigade inquired about the rules & regulations for a Sea Can for a Business. The office will send a copy of Bylaw No. 7-2010 A Bylaw to Regulate Container Cars Within the Town Limits. CARRIED

274/23 Ross Hintze That the Elrose Volunteer Fire Brigade would like to have large purchases billed to the Town and the Elrose Volunteer Fire Brigade would pay the Town of Elrose. Council approves the request. CARRIED

275/23 Greg Friesen That the Town of Elrose will pay Dr. David Ledding Medical Prof. Corp. for the EMR (Electronic Medical Records) for two employees to have access at the Elrose Monet Doctors Clinic. Invoices will be paid on December 31, April 30, and August 31 of each calendar year in the sum amounts of \$405.36.
CARRIED

276/23 Ross Hintze That the Financial Statements for the month ended November 30, 2023 be accepted as presented.
CARRIED

277/23 Martha Tansey That the Accounts Payable cheques numbered 21146 to 21170 and online payments totaling \$158,143.57 be approved for payment.
CARRIED

278/23 Dane MacDonald That the Town of Elrose will enter into an agreement with Pinter & Associates Ltd. for asbestos-containing building materials assessment for the demolished building materials. Occupational Health & Safety (OH&S) is requiring laboratory analysis of materials.
CARRIED

279/23 Allen McDonald That the Administrator has authorization to sign the Change Order from Pinter & Associated Ltd. for additional samples of vinyl sheet flooring and fewer bulk asbestos samples for the increased price of \$260.00 plus GST.
CARRIED

280/23 Ross Hintze That the Mayor and Council Members go in camera to discuss human resources.
CARRIED

281/23 Martha Tansey That the Administrator & Assistant Administrator left the Council meeting at 9:34 p.m. Visitor Brad Alguire left the meeting.
CARRIED

282/23 Kirston Rouse That the Administrator & Assistant Administrator returned to the meeting at 10:09 p.m.
CARRIED

283/23 Ross Hintze That Council come out of in camera session at 10:10 p.m.
CARRIED

284/23 Kirston Rouse That the 2024 wages for the Town of Elrose Employees be increased Effective January 1, 2024 as follows:

Shanda Poirier	\$ 25.50 per hour	\$ 26.50 per hour
Cheryl Joel	\$5,416.88/Salary per month	\$ 5,833.34/Salary per month
Brian Knorr	\$5,227.74/Salary per month	\$ 5,833.34/Salary per month
Steve Mohammed	\$ 22.50 per hour	\$ 24.00 per hour

CARRIED

285/23 Allen McDonald That the 2024 wages for the Elrose Monet Clinic employees be increased effective January 1, 2024 as follows:

Shirley Brown	\$23.00 per hour	\$ 24.50 per hour
Porna Choudry	\$19.50 per hour	\$ 21.00 per hour

And to be split 50/50 with the R.M. of Monet No. 257

CARRIED

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- 286/23 Martha Tansey That Supervisor of the Waste Transfer Station Micheal Filatrault wage be set at \$21.50 per hour as part-time. The wages will be split 50/50 with the R.M. of Monet No. 257
CARRIED
- 287/23 Ross Hintze That the 2024 wages for Casual Maintenance Staff be as followings:

Casual Help \$ 21.00 per hour
Summer Student \$ 18.00 per hour
CARRIED
- 288/23 Rob Minogue That the Town of Elrose will spilt 50/50 costs of the recycle bins on main street with the R.M. of Monet .
CARRIED
- 289/23 Rob Minogue That the Administrator has authorization to pay all year-end bills for the year 2023.
CARRIED
- 290/23 Ross Hintze That the Town of Elrose offer the following property by Sale by Tender as per the Tax Enforcement Act:
225 4th Avenue East – E-10131580

Tenders must be postmarked by January 31, 2024 by 4:00 p.m.
Must be submitted in a sealed envelope marked "Property Tender" addressed to the Town of Elrose, Box 458, Elrose, SK. SOL OZO
CARRIED
- 291/23 Martha Tansey That the Administrator has authorization to write off the following Account Receivable Accounts As uncollectable:
Customer # 501 \$20.00
Customer # 457 \$20.00
Customer # 445 \$250.00
CARRIED
- 292/23 Greg Friesen That the Administrator will write a letter to the Prairie Centre Credit Union and Royal Bank asking them if it would be possible to have an ATM Bank Machine installed In our community.
CARRIED
- 293/23 Greg Friesen That the Town of Elrose will open a saving Account at the Prairie Centre Credit Union and Name the Account Parks & Recreation Roof Grant. The Town of Elrose will transfer The sum amount of \$40,000.00 from the general Chequing Account to the Parks & Recreation Roof Grant Account.
CARRIED
- 294/23 Kirston Rouse That the Town of Elrose approves the quote from Southwest Paving Ltd. in the Sum amount of \$291,875.00 plus taxes for 2024 paving to be done within the Town of Elrose limits.
CARRIED
- 295/23 Martha Tansey That the next regular scheduled meeting to be held on December 12, 2023 located at 101 Main Street, Elrose, SK.
CARRIED
- 296/23 Kirston Rouse That this meeting adjourns at 11:30 p.m.
CARRIED



Dane MacDonald Mayor



Cheryl Joel Administrator

December 12, 2023



