

TOWN OF ELROSE
 MINUTES OF THE REGULAR MEETING
 HELD IN THE TOWN COUNCIL CHAMBERS
 December 09, 2019

Mayor: Dane MacDonald
 Councillors: Greg Friesen
 Kim Torrance
 Ross Hintze
 Administrator: Connie Henning
 Absent: Brenda Coben
 Justin Torrance
 Ron Hill

Mayor Dane MacDonald called the meeting to order at 7:00pm.

The Public Hearing was held at 7:30 pm for Bylaw 2018-9 The Official Community Plan and Bylaw 2018-10, The Zoning Bylaw.

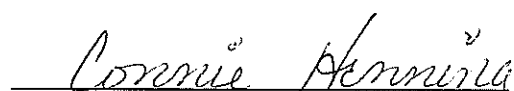
The Public Hearing was closed at 7:54pm. No member of the public attended.

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| 261/19
Agenda | Greg Friesen | That the Agenda being read and additions noted, be approved as presented. | CARRIED |
| 262/19
Minutes | Kim Torrance | That the minutes for the regular meeting of November 12, 2019 be approved as read. | CARRIED |
| 263/19
In Camera | Ross Hintze | That Council hold an "In Camera" session. | CARRIED |
| 264/19
End In Camera | Greg Friesen | That Council end the "In Camera" session. | CARRIED |
| The Foreman's Report, and Committee Reports were verbally presented to Council. | | | |
| 265/19
Reports | Ross Hintze | That the reports, having been given and dealt with accordingly, be accepted as presented. | CARRIED |
| At 8:30 pm, the tenders for the advertised contract positions were opened and read by Council. | | | |
| At 8:32 pm, Councillor Kim Torrance declared a conflict of interest and left the Council Chambers. | | | |
| At 8:45pm, Councillor Kim Torrance returned to Council Chambers. | | | |
| 266/19
Tenders | Ross Hintze | That the tender(s) for the advertised Caretaker/Janitorial position be acknowledged; and further that the tender from Laurie McKillop in the amount of \$450.00 per month be accepted; and further still that the position will commence effective January 1, 2020. | DEFEATED |
| 267/19
Tenders | Dane MacDonald | That the tender(s) for the advertised Caretaker/Janitorial position be acknowledged; and further that the tender from Rusell Llesol in the amount of \$500.00 per month be accepted; and further still that the position will commence effective January 1, 2020. | CARRIED |
| 268/19
Tenders | Kim Torrance | That the tender(s) for the advertised Gardener/Caretaker position be acknowledged; and further that the tender from Marion Sonmor in the amount of \$375.00 per month be accepted; and further still that the position will be from April through October of each year and shall commence effective January 1, 2020. | CARRIED |
| 269/19
Correspondence | Greg Friesen | That the Correspondence, having been read and dealt with accordingly, be accepted as presented. | CARRIED |
| 270/19
Bus. Correspondence | Kim Torrance | That the Business Correspondence, having been read and dealt with accordingly, be accepted as presented. | CARRIED |
| 271/19
Financials | Ross Hintze | That the Statement of Financial Activities for the month ended November 30, 2019 be accepted as presented. | CARRIED |
| 272/19
Payment of Accounts | Greg Friesen | That the Accounts Payable Cheques numbered 19643 up to and including 19674 and the online payments totalling \$71,548.29 be approved for payment. | CARRIED |
| 273/19
Curb Stop | Ross Hintze | That the cost of the work performed at 215-4th Avenue West in the amount of \$4,982.25 be split between the Town of Elrose and the property owners Lori Ann and Kelly Sedgewick as follows:
Town <u>\$1,982.25</u>
Sedgewicks <u>\$3,000.00</u> | CARRIED |

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274/19 Kim Torrance Clinic	That the Clinic Receptionist, Shirley Brown be provided with an annual allowance for training and/or professional conferences in the amount of \$250.00 per year; and further that any mandatory training be paid for in full by the RM of Monet and the Town of Elrose as a Joint Venture cost.	CARRIED								
275/19 Kim Torrance 2020 WTS Wages	That the 2020 wages for the Waste Transfer Station Supervisor, Wayne Bentley be increased to \$19.00 per hour.	CARRIED								
276/19 Greg Friesen 2020 Clinic Wages	That the 2020 wages for the Clinic employees be increased as follows: <table border="0" style="margin-left: 40px;"> <tr> <td>Shirley Brown</td> <td style="text-align: right;">\$20.60 per hour</td> </tr> <tr> <td>Colleen Smith</td> <td style="text-align: right;">\$20.60 per hour</td> </tr> <tr> <td>Connie Sothmann</td> <td style="text-align: right;">\$18.02 per hour</td> </tr> <tr> <td>Martha Tansey</td> <td style="text-align: right;">\$18.02 per hour</td> </tr> </table>	Shirley Brown	\$20.60 per hour	Colleen Smith	\$20.60 per hour	Connie Sothmann	\$18.02 per hour	Martha Tansey	\$18.02 per hour	CARRIED
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Colleen Smith	\$20.60 per hour									
Connie Sothmann	\$18.02 per hour									
Martha Tansey	\$18.02 per hour									
277/19 Ross Hintze 2020 Library Wages	That the 2020 wages for the Elrose Library Branch employees be increased by the requested 3% as follows: <table border="0" style="margin-left: 40px;"> <tr> <td>Gwen Close</td> <td style="text-align: right;">\$17.31</td> </tr> <tr> <td>Reta Marchand</td> <td style="text-align: right;">\$13.79</td> </tr> <tr> <td>Bailey Siemens</td> <td style="text-align: right;">\$13.39</td> </tr> </table>	Gwen Close	\$17.31	Reta Marchand	\$13.79	Bailey Siemens	\$13.39	CARRIED		
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Reta Marchand	\$13.79									
Bailey Siemens	\$13.39									
278/19 Kim Torrance Acting Admin	That Shanda Poirier be appointed as the Acting Administrator during the Administrator's absence; and further that as Acting Administrator, Shanda Poirier be added as an approved signing authority to the Prairie Centre Credit Union bank accounts.	CARRIED								
279/19 Greg Friesen SUMA 2020	That the Administrator register four Councillors for the 2020 SUMA Convention in Regina; and further that the registration costs, mileage, rooms, and meals be paid by the Town of Elrose.	CARRIED								
280/19 Greg Friesen Declaration of Eligibility	The Council of the Town of Elrose confirms the municipality meets the following eligibility requirement to receive the Municipal Revenue Sharing Grant; <ul style="list-style-type: none"> • Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations; • Submission of the 2018 Public Reporting on Municipal Waterworks to the Ministry of Government Relations; • In Good Standing with respect to the reporting and remittance of Education Property Taxes; • Adoption of a Council Procedures Bylaw; • Adoption of an Employee Code of Conduct; and • All members of council have filed and annually updated their Public Disclosure Statements, as required; and That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.	CARRIED								
281/19 Kim Torrance 2nd reading	That Bylaw No. 2018 - 09, being the Official Community Plan, be read a second time at this regular meeting of Council.	CARRIED								
282/19 Greg Friesen 2nd Reading	That Bylaw No. 2018 - 10, being the Zoning Bylaw, be read a second time at this regular meeting of Council.	CARRIED								
283/19 Ross Hintze 2nd Reading	That Bylaw No. 2019 - 05, being the Development Fee Bylaw, be read a second time at this regular meeting of Council.	CARRIED								
284/19 Kim Torrance Adjournment	That this meeting adjourn, the time being 9:58pm.	CARRIED								


Mayor Dane MacDonald


Administrator Connie Henning